**EXHIBIT A**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **QUARTERS, [YEAR]** | | | | **QUARTERS, [YEAR]** | | | |
| **TASK** | 1st  J F M | 2nd  A M J | 3rd  J A S | 4th  O N D | 1st  J F M | 2nd  A M J | 3rd  J A S | 4th  O N D |
| **PROJECT DESIGN** |  |  |  |  |  |  |  |  |
| Architect Selection |  |  |  |  |  |  |  |  |
| Commence Final Design |  |  |  |  |  |  |  |  |
| Complete Project Design |  |  |  |  |  |  |  |  |
| Prepare Bid Documents |  |  |  |  |  |  |  |  |
| Finalize Acquisition |  |  |  |  |  |  |  |  |
| **CONSTRUCTION BIDDING** |  |  |  |  |  |  |  |  |
| Review Contract Requirements |  |  |  |  |  |  |  |  |
| Public Bid Advertisement |  |  |  |  |  |  |  |  |
| Open Bids and Examine Proposals |  |  |  |  |  |  |  |  |
| Debarment Review |  |  |  |  |  |  |  |  |
| Select Contractor and Award Bid |  |  |  |  |  |  |  |  |
| Conduct Pre-Const. Conference |  |  |  |  |  |  |  |  |
| Issue Notice to Proceed to Contractor |  |  |  |  |  |  |  |  |
| **PROJECT CONSTRUCTION** |  |  |  |  |  |  |  |  |
| Begin Construction |  |  |  |  |  |  |  |  |
| Monitor Construction |  |  |  |  |  |  |  |  |
| Labor Compliance Reviews  (if applicable) |  |  |  |  |  |  |  |  |
| Hold Const. Progress Meetings |  |  |  |  |  |  |  |  |
| Final Inspection |  |  |  |  |  |  |  |  |
| **PROJECT CLOSE OUT** |  |  |  |  |  |  |  |  |
| Submit Final Drawdown |  |  |  |  |  |  |  |  |
| Project Completion Report/Final Certification |  |  |  |  |  |  |  |  |
| Project End Date |  |  |  |  |  |  |  |  |
| POA Contract End Date |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |